

Southern Region Local Offices Email Contact List

Southern.Behavioral@apdcares.org

- For Local Review Committee (LRC)
- If requested by Region or LRC
- Reactive Strategies

Southern.Caseloads@apdcares.org

- WSC caseload submittals

Southern.CDC@apdcares.org

- Purchasing Plans
- Participant Information Update Form
- Direct Hire Employee

Southern.Complaints@apdcares.org

- Includes complaints made by or against APD Providers, Waiver Support Coordinators, or APD staff members

Southern.Crisis@apdcares.org

- Documentation for pre-enrollment crisis enrollment
- Not for use in SAN submissions

Southern.Eligibility@apdcares.org

- Intake and Eligibility applicant documentation for APD pre-enrollment eligibility

Southern.Forensics@apdcares.org

- Competency Evaluations
- Court Orders

Southern.HearingRequests@apdcares.org

- Regional Hearing Requests

Southern.IncidentReports@apdcares.org

- Initial Report and Follow-up Reports
- Death Report

Southern.MedicationErrors@apdcares.org

- Medication Error Reports
- Corrective Action Plan

Southern.ProviderEnrollment@apdcares.org

- Enrollment
- Updates to Provider Demographics (i.e., change of address, phone, or email)
- Provider Expansion Request Forms (service array and/or expansion within region or additional regions)

Southern.QAorQITechnicalAssistance@apdcares.org

- Request for technical assistance related to remediation and/or QIO reviews (Not for Plan of Remediation)

Southern.QSI@apdcares.org

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- Requested documentation for QSI Assessment

Residential.Referrals@apdcares.org

- Placement Referral Packets (APD licensed homes, or ICF)

Southern.Residential@apdcares.org

- ICF transitions into APD licensed home
- Licensed Home – Census
- Room and Board Payment Requests
- Corrective Action Plan

Southern.SANs@apdcares.org

- Significant Additional Needs (SANs) (Note: include all supporting documentation)

Southern.SupportedEmployment@apdcares.org

- Caseloads
- Employment Information

Southern.SupportedLiving@apdcares.org

- Caseloads
- Disaster/Emergency Plan
- Stipend/Start-Up Request

Southern.SupportPlans@apdcares.org

- Annual or Updated Support Plan (Note: include all supporting documentation for services requested)

Southern.WSCSelection@apdcares.org

- Waiver Support Coordination Selection Ballots